E. J. and Mary C. Simon
Distinguished Faculty Award
College of Applied Sciences and Arts

PURPOSE

The *E. J. and Mary C. Simon Distinguished Faculty Award* is intended to acknowledge, celebrate and reward extraordinary lifetime achievement with respect to teaching and other activities directly related to the education and general welfare of students of the College of Applied Sciences and Arts (CASA) at Southern Illinois University Carbondale (SIUC).

ELIGIBILITY

Any tenured CASA faculty member who has been a member of the CASA faculty for at least seven years is eligible for the award.

NOMINATION

Completed nomination forms accompanied by supporting documents specified in the nomination form are accepted from any individual, including award nominees.

Completed nomination forms and their accompanying documents as specified on the nomination form must be mailed or otherwise submitted by January 29, 2017, to the following address: Selection Committee, *E. J. and Mary C. Simon Distinguished Faculty Award*, College of Applied Sciences and Arts, Southern Illinois University, Mail Code 6604, Carbondale, IL 62901.

Nominations are not carried forward from year to year, but may be resubmitted.

The CASA Dean is responsible for soliciting nominations for the award and submitting the nominations of eligible nominees with accompanying documents to the award selection committee.

SELECTION PROCESS

The E.J. and Mary Simon Distinguished CASA Faculty Member Award Committee shall be comprised of the last three winners of the award.

The CASA Business Manager II is an ex-officio member of the committee, and convenes and chairs committee meetings, but casts a vote only to break a tie.

The name of the award recipient remains strictly confidential until announced by the CASA Dean.

The award may be presented to the same individual only once.

AWARD

The award recipient receives $5,000 (not grossing up) - depending on financial market conditions - and an encomium from the CASA Dean at the annual CASA *Honors Day* Ceremony. (Stipend to be processed after July 1.)

NOMINATION FORM

Please see next page.

MORE INFORMATION

Please call 618-453-7285 or e-mail barblipe@siu.edu for more information.
E. J. and Mary C. Simon
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NOMINATION FORM

This form will be provided via e-mail as a Microsoft Word document upon request. Completed forms and scans of accompanying documents may be submitted via e-mail to barblipe@siu.edu. For more information call 618-453-7285 or e-mail barblipe@siu.edu.

Name of Nominee: ____________________________________________

E-Mail Address of Nominee: __________________________________

Office Telephone of Nominee: _________________________________

Name of Nominator: _________________________________________

E-Mail Address of Nominator: _________________________________

Office Telephone of Nominator: _______________________________

The following documents must be submitted with this completed nomination form:

1. A narrative explaining in detail why the nominee should receive an award intended “...to acknowledge, celebrate and reward extraordinary lifetime achievement with respect to teaching and other activities directly related to the education and general welfare of students of the College of Applied Sciences and Arts (CASA) at Southern Illinois University Carbondale (SIUC).”

2. Written statements from at least three individuals, other than the individual submitting the nomination, in support of the nomination. At least two of the statements must be from current or former SIUC students with whom the nominee has interacted in and out of the classroom, and such interaction must be explained in the statements. However, statements from students in support of a nominee in whose class the students are enrolled are not accepted. Each statement must include the name, address and telephone number of the individual submitting the statement.

The following documents may be submitted with the completed nomination form:

Photocopies of documents which further support and elucidate the nomination, such as newspaper and periodical articles and photographs.

Completed nomination forms accompanied by documents specified in the nomination form should be mailed or otherwise submitted to the following address by January 29, 2017.

Selection Committee
E. J. and Mary C. Simon Distinguished Faculty Award
College of Applied Sciences and Arts